

RISK ASSESSMENT					
Name	Isabel McKernan CITB NI		Date	09/12/24	
Event Name	Skills & Stories at Lissan House: Heritage Skills School	Event Date	13th & 14th February	Event Location	Lissan House, Drumgrass Road, Cookstown
Event Description	Heritage skills taster days for 15-17 year olds and 18+ Built Environment Students (non-simulated activities). The events will take place on a historic site. The site contains buildings in poor condition, some steep gradients and uneven ground.				
Identified Hazard	Persons at Risk	Severity	Likelihood	Risk Level	Control Measures
Slips, trips & falls	Students, staff & trainers	1	2	Low	Tools and materials will be safely stored when not in use. Prior site visit by trainers & staff will identify potential trip hazards of the site, which will be removed as far as possible, before the event takes place. Students will be advised to keep to the paths when crossing the site and to be aware of uneven ground.
Injury due to site hazards, including derelict buildings	Students, staff & trainers	3	1	Medium	Students will be made aware of the dangerous nature of some of the buildings on the site. These buildings are cordoned off, and should not be entered. Activities will take place away from these fenced off areas. In the event of extreme bad weather, such as severe weather warnings for wind, the event will be called off to mitigate risk to students and staff in travel, falling trees or debris which may occur in severe conditions.
Visibility of students and staff to other site users	Students, staff & trainers	1	1	Low	Hi-Vis will be supplied, and must be worn by students, trainers and staff when working in the yard.

Injury due to overcrowding	Students, staff & trainers	1	1	Low	Upon entry to site visitors will be informed by a member of staff of the route which they are to take around the site. Large groups are to be split into manageable numbers and escorted around the site by a guide in smaller groups.
Minor Injury, including cuts and eye injuries	Students, staff & trainers	2	1	Low	Correct PPE must be worn by Staff/Students when undertaking activities. Students will be advised to wear appropriate clothing, including sensible, sturdy, closed toe shoes or boots. Students will be kept at a safe distance during any demonstrations. Number of students will be limited to 16, which will be split into two groups of 8 when undertaking activities to reduce risk through increased oversight. Each group will have 2 trainers, and 1 chaperone. In the event of a minor injury, such as cuts, sprains, broken arm etc. contact the Hospital Emergency Department (either Craigavon Area Hospital Emergency Room or Antrim Area Hospital Emergency Department). An appointed first aider will be on site, with appropriate first aid equipment. If a member of staff is unsure, they should phone 999 immediately.
Exposure to dust or hazardous materials	Students, staff & trainers	2	1	Low	No corrosive or highly toxic substances (such as lead paints) will be used. All activities will take place outdoors or semi-outdoors in well-ventilated spaces. Appropriate PPE/ RPE will be provided, including masks, glasses and gloves. Students will be advised to minimise contact with skin, particularly mouth and eyes, and wash hands thoroughly between sessions. Mixing of lime will take place in a sheltered spot away from wind to reduce dust. Students will not mix lime themselves to reduce risk of splashing/ inhalation.
Fire	Students, staff & trainers	2	1	Low	Staff/Visitors will be made aware of the muster point in the event of a fire. Area is to be kept clear and tidy as work is going on. No flammable initiation (including grinding) will be used.

Visitor parking	Students, staff & trainers	1	1	Low	On site speed limited to 15mph. Signage to indicate speed limit. Parking within allocated area only.	
Loading and driving vehicles to site, offloading materials	Students, staff & trainers	2	1	Low	Trainers should adhere to company risk assessments regarding driving to work & manual handling. Any loading/ unloading should take place prior to arrival of students. Loading/ unloading will take place in the yard, whilst students will be advised to meet at the main house without entering the yard.	
Manual handling	Students, staff & trainers	2	1	Low	Trainers will adhere to their Manual Handling risk assessment. The stones used for carving/ lettering have been reduced to a minimum size and will be placed on the students’ workbenches before use. Students will not be carrying large items of materials or equipment.	
Allergic reaction to food	Students, staff & trainers	3	1	Medium	All students who are under 18 should bring their own packed lunch to reduce opportunities for allergic reaction to food. Water and sealed packets of crisps with clear allergy information will be made available. Allergy information of students, staff and trainers will be collected on sign up to make staff aware of potential risk so it can be mitigated.	
Safeguarding of 15-17 year olds	Students	3	1	Medium	All trainers and staff have received safeguarding training. Students will be in two groups and will be supervised. Toilets are single occupant rooms, requiring no separate toilet arrangements to be made for staff and students. Parents/ guardians must tell staff whether their child is travelling themselves, or if they are being picked up so they can be released when the event ends.	
	RISK ASSESSMENT KEY	S = Hazard Severity				
	Risk Assessment = S X L	1 = Slight	2 = Serious	3 = Major		
	L = Likelihood	3 = Likely	Medium	High	High	
		2 = Possible	Low	Medium	High	
		1 = Rare	Low	Low	Medium	

