



The General Data Protection Regulation (GDPR) – Are you ready?

Any business that handles personal data, even micro-businesses will be impacted by the new data protection regulations which come in force on **25th May 2018**.

The General Data Protection Regulation (GDPR) will replace the Data Protection Act and are the biggest change in data protection law for 20 years.

If you already have policies and procedures to help you comply with the Regulations you are one step ahead, but if you do not, or need some advice, CITB NI are providing two awareness raising courses to assist you meet your businesses obligations under the new regulations.

Date: 12th June, 15th June
Venue: CITB NI, 17 Dundrod Road, Crumlin, BT29 4SR
Start Time: 9.30am-12.30pm

Spaces are limited with only a maximum of two individuals per company allowed.

FREE to all registered employers who have met the terms and conditions of the grant scheme. For all others a cost of £100 will apply.

Please contact Gillian on gillian.watt@citbni.org.uk or 02890 824205



Quadra's Information Security Consultant, Mark Hopkins, has over 20 years' experience advising organisations on their data security and has become a reputable and well respected force within the industry. He provides professional, practical and impartial advice to organisations to enable them to understand the new data protection rules and the steps they need to take to best prepare for GDPR.

CONTENT

- Introduction to the General Data Protection Regulations (GDPR) requirements
- Cyber security best practice
- Data subject rights
- Reporting a data breach
- Retention and disposal schedules under GDPR
- Risks associated with construction sites and temporary offices where personal information is held
- Processing employee records in line with GDPR
- Processing customer and supplier records in line with GDPR

